

Michigan Online School

Minutes of Regular Board Meeting Held at MAPSA
123 W. Allegan Street, Suite 750,
Lansing, MI 48933
Thursday, August 21, 2023, posted start time: 6:30 p.m.

BOARD MEMBERS						
	Name	Office	Present	Absent	Arrived late	Departed early
1	Jennifer Lengyel	Board President	X			
2	Joshua Sudbury	Vice President	X			
3	Shawn Smith	Board Treasurer	X			
4	Shelley Davis Boyd	Board Member	X			
5						

I. Roll Call:

II. Oath of Office: Shelley Davis Boyd took the Oath of Office as board member for Michigan Online School

III. Call to Order: Upon determining the presence of a quorum through a roll call vote Board President Lengyel called the meeting to order at 6:37 p.m.

Others in Attendance:

School staff and supporting agency staff:

Stephanie Hargens; Superintendent
Amy Stirling; Secondary Principal
Kim Bush; Operations Manager
Katherin Mohney; State and Federal Programs Manager
Terasa Burt; Elementary Principal
Stacey Hull; School Counselor
Becky Stone; Office Administrator
James Van Nada; Student Services Coordinator
Ranjani Iyer; Assistant Principal
Kathleen Shirk; Special Education Manager

Official guests of the Board:

Sean Murphy; Shifman & Carlson
Adam Holcomb, Mast Financial Services

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Susie Siever, Director of Marketing, Accel Schools
Garrett Murphy; Shifman & Carlson
Steffi Wheeler, Sr Dir. of Technical Product Management & IT Services; Accel Schools
Cristin Millard; Director, Supply Chain, Pansophic Learning
Megan Sandoval; Regional Vice President Finance & Accounting, Pansophic Learning
Jim Wiseley, Superintendent, Gobles Public Schools

BOARD BUSINESS

IV. Approval of the Agenda: Motion to amend the agenda by adding Banking information as letter (D) under number (VIII. Finance) by Board Member Davis Boyd, seconded by Board Treasurer Smith, motion carried.

V. Reading and Approval of Minutes from the June 15th Regular Meeting: A motion to approve the minutes of the regular meeting on June 15, 2023 by Board Vice President Sudbury, seconded by Board Treasurer Smith, motion carried.

VI. Public Comment: None

VII. Guest Discourse:

A. Authorizer Discourse: Superintendent Wiseley stated he had nothing at this time.

B. Attorney Discourse: Sean Murphy and Garrett Murphy had nothing to report.

C. Management Company Discourse:

- **Technology Report:** Cristin Millard reported on vendor updates, supply chain upgrade, fulfillment, and reclamations.
- **Marketing Report:** Susie Siever reported on the August enrollment tracking, enrollment trends, and social media ads.

VIII. Finances:

- A. June Finances:** Adam Holcomb reported June financials will come out in September.
- B. July Finances:** Adam Holcomb reported the July balance sheet is included in the board packet.
- C. Audit Engagement Letter:** Adam Holcomb reported in a multi-year agreement with Yeo & Yeo, letter just needs to be signed and returned.
- D. Banking:** Board Treasurer Smith discussed Huntington Bank attending the next meeting and presenting on changing the account to a sweep account.

IX. Committee Reports:

- A. Audit Committee (Jennifer Lengyel & Shawn Smith):** Has not engaged to date.
- B. Academic Excellence Committee:** No one assigned to date. Will be added to the October

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agenda.

- C. Governance and Risk Management Committee:** No one assigned to date. Superintendent Hargens stated we would like to move all four core content departments for 6th-12th grades to Flexpoint. After board discussion, Superintendent Hargens will go back to Accel regarding the financials for this program for the October board meeting.

X. Michigan Online School Handbook Update: This was included in the board packet. A motion to approve the handbook updates as included in the board packet by Board Treasurer Smith, seconded by Vice President Sudbury, motion carried.

XI. Michigan Online School Educator Evaluation Information: Superintendent Hargens presented on the process for evaluators of certificated staff. A motion to approve the transparency document to go onto the website by Board Member Davis Boyd, seconded by Board Treasurer Smith, motion carries.

XII. School Leaders Report: Superintendent Hargens presented the school leaders report included in the board packet with updated enrollment numbers. Principal Stirling gave an overview of the Summer School 2023 program. Kim Bush presented graduation rate trends.

XIII. Date of Next Meeting: Monday, October 16, 2023

XIV. Adjournment: 8:34pm

_____/s/ Jennifer Lengyel _____

(Signature)

____12/12/2023_____

(Date)